Minutes of a Regular Meeting of the
Spring Lake Township Board of Trustees
December 12, 2016

A meeting of the Spring Lake Township Board of Trustees was held at Barber School, 102 W Exchange St, Spring Lake MI 49456

1. Call to Order/Roll Call of the Board:
Supervisor Nash called the meeting to order at 7:00pm.
Present: John Nash, Carolyn Boersma, Jim Koster, Ron Lindquist, Jerry Rabideau, Rachel Terpstra
Absent: Rick Homan
Participants: Gordon Gallagher, Spring Lake Township Manager; Ron Bultje, Spring Lake Township
Attorney; Crystal Bultje, Spring Lake Township Attorney

2. Invocation and Pledge:
Supervisor Nash opened the meeting with a spiritual reading and the pledge of allegiance.

3. Public Comment:
Public comment was opened at 7:02pm and closed at 7:03pm. There were no comments.

4. Approval of Agenda:
Motion by Lindquist, support by Terpstra to approve the agenda as written. The motion carried
unanimously.

5. Approval of Consent Agenda:
Motion by Lindquist, support by Terpstra to approve the consent agenda. With a unanimous vote the motion
carried.
   a. Approve November 14, 2016 Regular and Closed Session Minutes
   b. Approve payment of all fund bills
   c. Receive November 2016 Financials
   d. Approval to sell Fire Truck 1723

6. Firefighter of the Year Presentation
Ottawa County Commissioner Roger Bergman presented the award to Scott Bennink.

7. Short Term Renal Ordinance
Supervisor Nash opened a time for public comment at 7:08. At 8:10 public comment was closed; 23 people
voiced their opinion of the draft ordinance. Motion by Boersma, support by Koster to adopt and authorize
the Supervisor and Clerk to sign the Short Term Rentals Regulations Ordinance with these changes:
   1. Language modification in Section 6-107: change each district to use the term “Short-Term Rentals,”
      which is consistent with the defined term used throughout the Ordinance.
2. Outlining modification in Section 6-107: change the provisions to include subsections (a) and (b), and shift the other sub-sections accordingly.

3. Change timing in Section 6-105(d): The contact person must “be capable of being physically present at the Dwelling within 3 hours to address issues . . . .”

With a roll call vote the Board voted unanimously to approve the motion.

8. CZM Grant Resolution – Little Black Lake
   Motion by Terpstra, support by Lindquist to approve the Resolution Approving Submission of Coastal Grant Application in Collaboration with the City of Norton Shores For an Accessible Kayak Launch and Supporting Infrastructure. [RC] The motion carried unanimously.

9. Cemetery GIS Proposal
   Motion by Boersma, support by Lindquist to approve the proposal from Prein and Newhof to produce an interactive GIS-based map of the cemetery, not to exceed $5000.00. [RC] The motion carried unanimously.

10. Sale of 148th Fire Station
    Motion by Terpstra, support by Lindquist to accept the purchase offer of $390,000.00 for the 148th fire station, with a $5000.00 escrow payment from the prospective buyer, and to authorize the Supervisor and Clerk to execute the documents to effectuate closing. [RC] The motion carried unanimously.

11. Board Reports – Ambulance, PC, ZBA, Treasurer, Clerk
    A time for information sharing was given to the Board members

12. Updated Planning Agreement with Spring Lake Village
    Motion by Boersma, support by Koster to approve the updated planning agreement between Spring Lake Township and the Village of Spring Lake, with an addendum of 4 hours a week on average in a 1 month period. The motion carried unanimously.

13. MDOT Annual Resolution – Permit to Work in Right Of Way
    Motion by Rabideau, support by Lindquist to approve the annual Resolution for Governmental Agencies for the MDOT Right-of-way Construction Permit. [RC] The motion carried unanimously.

14. Master Plan Amendment
    Motion by Koster, support by Lindquist to approve the Master Plan Amendment Resolution. [RC] The motion carried unanimously.
15. Lease Agreement with Village of Spring Lake (For Sheriff’s Dept. Space)
Motion by Terpstra, support by Rabideau to approve the Lease For Ottawa County Sheriff’s Department space, draft date of 12/7/16, with the date of October 18, 2016 added to item 3 “Term” between Spring Lake Township and the Village of Spring Lake. [RC] The motion carried unanimously.

16. Budget Amendments
Motion by Lindquist, support by Boersma to approve the budget amendments as presented. [RC] The motion carried unanimously. Motion by Lindquist, support by Terpstra to approve the 12/7/2016 amendment to the General Appropriations Act as presented. [RC] The motion carried unanimously.

17. Board Appointments
Supervisor Nash recommended Jerry Rabideau for appointment to the Planning Commission as the Board liaison. Motion by Boersma, support by Terpstra to approve the appointment. By voice vote the motion carried. Motion by Boersma, support by Terpstra to appoint Rick Homan to the ZBA as the Board liaison. By a voice vote the motion carried unanimously. Motion by Nash, support by Koster, to appoint Larry Mierle to the vacant ZBA Alternate position, term ending March 2018. By a voice vote the motion carried unanimously.

18. Board Reports – Supervisor, Manager
A time for information sharing was given to the Supervisor and Manager.

17. Adjourn
The meeting adjourned at 10:00pm.

Respectfully submitted,

H. Carolyn Boersma, CMC
Spring Lake Township Clerk