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**SPRING LAKE TOWNSHIP
PLANNING COMMISSION MINUTES
OCTOBER 20, 2021 – REGULAR MEETING**

PRESENT: Kelly Clark, Jack Ketchum, Greg Latsch, Jerry Rabideau, Russ Tiles
ABSENT: Harry Dyck, Sarah Somers
PARTICIPANTS: Lukas Hill, Township Community Development Director

A meeting of the Spring Lake Township Planning Commission was held at Barber School, 102 W Exchange St, Spring Lake MI 49456.

A. Call to Order

Latsch called the meeting to order at 7:01pm.

Latsch welcomed new Planning Commission member Kelly Clark.

B. Approval of Agenda

Ketchum made a motion, support by Rabideau to approve the agenda as written. The motion was approved unanimously.

C. Approval of Minutes

Latsch made a motion, support by Clark, to adopt the Planning Commission September 15, 2021 regular meeting minutes as presented. The motion was approved unanimously.

D. Public Comments

A time for public comment was provided. No comments were offered.

E. Officer Elections

Motion by Ketchum, support by Rabideau, to nominate Latsch as chair.

Motion by Latsch, support by Rabideau, to nominate Ketchum as secretary.

Motion by Rabideau, support by Ketchum, to nominate Somers as vice chair.

A roll call vote was taken on all nominations. The motions were approved unanimously.

F. Master Plan Update

A work session on the Master Plan update process was held. The current Master Plan was originally adopted in 2008, and has been updated several times since then.

Michael McGraw presented a request from Signature Land Development regarding a change to the future land use map related to the Poel properties. The request is to change the zoning from AG to R2. Hill stated that the surrounding properties are zoned R2, and the Poel properties were zoned AG at the request of the owners, to protect their farm.

Hill reviewed action items from the 2008 Master Plan which have been completed, and suggested topics for discussion related to new action items. Hill will prepare a draft for review at the next meeting.

DRAFT

G. Meeting Dates for 2022

Motion by Ketchum, support by Tiles, to approve the proposed Planning Commission 2022 meeting dates, changing the December meeting to December 14. The motion was approved unanimously.

H. Commissioner Comments

1. Township Board: The Township's audit came out well. A trial transfer station with the Muskegon Area Transit System at Fire Station #2 was approved. Eastbrook Homes made a presentation about their plans for the Poel properties.
2. ZBA: The retaining wall variance and the accessory building on a double frontage lot were approved. A variance on North Shore Estates Road, which has been tabled for more information, was denied due to a lack of information. There are two meetings scheduled for October/November due to the large number of applicants.
3. Community Development Director: A link to free training from Strong Towns was sent to Commissioners.

I. Adjournment

Tiles moved to adjourn the meeting at 9:14pm. Ketchum seconded the motion, which was approved unanimously.

Respectfully submitted,

Jack Ketchum, Secretary
Planning Commission